

<p>Parish Council Meeting held on Monday 24 September 2018 at 6.00pm</p>

Public Session

Mr D Young was present at the meeting and updated the Council on his attempts to have Sport England salvage something from the former 5-a-side pitch. He reported that he had had little or no response from the developers, former members of the sports club, and Ian Lavery MP. The information from Sport England appeared to be on 'drip-feed', as their responsibilities in the pitch ceases on 3 January 2019. He is talking with David Parkinson, Head of Investment at Sport England on Tuesday and will be in a better position to motion the Parish Council after that conversation

Minutes

Present	Councillor Paul Williams (Chair) Councillor Peter Millar Councillor Yvonne Mallon Councillor Pauline Proud Councillor Melanie Crews Councillor Alan Sambrook Clerk: Kevin Cassie Councillor David Towns, NCC
19/107	APOLOGIES FOR ABSENCE Councillor Dick tendered his apologies due to work commitments.
19/108	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION None additional to those already declared
19/109	POLICE REPORT There were no Police in attendance and no report submitted
19/110	AGE UK NORTHUMBERLAND Rachel Todd, Head of Income and Marketing attended to explain the changes within her organisation. The main thrust of the support provided is to tackle loneliness. It was agreed that the Parish Council would become a contact for information distribution within the community. The idea of running an advice clinic every so often was considered appropriate, and possible venues could include The Hub
19/111	MINUTES OF LAST MEETING The minutes of 20 August 2018 were approved as a true record.
19/112	CLERK'S REPORT 1. It was noted that the casual vacancy notice had expired and that the Parish Council was free to co-opt. Councillors were requested to encourage interested parties to come forward

	<ol style="list-style-type: none"> 2. The thank you letter from Age UK Northumberland was acknowledged 3. The thank you letter from Pegswood Community Woods was acknowledged 4. The project by SENRUG on gardening projects at the railway station was supported, and the Clerk was asked to enquire as to the practicalities of the scheme 5. The offer of training courses organised by NALC was noted 6. The issues log was noted. The Clerk was asked to ensure that a tree survey be carried out at the JOAA following the storms; and to contact Karbon home regarding problem trees at Butterwell Drive and Cavendish Square. It was also noted that a number of drain covers have again been damaged by Karbon contractors undertaking the grass cutting, mainly around Bentinck Crescent, Howard Gove and Tranwell Close
<p>19/113</p>	<p>MEMBERS REPORTS</p> <ol style="list-style-type: none"> 1. Chair had attended meetings with the Bishop of Berwick, Mark Tanner and the Working Group. He had also attended a number of sessions at the Community Garden, and attended the event at Bothal Castle 2. Councillor Towns reported that the hot-patching repairs on the County's roads was progressing ahead of schedule 3. Councillor Mallon had undertaken the monthly financial checks and a number of safety checks at the JOAA. She had attended the Heritage Day and sessions at the Community Garden and the event at Bothal Castle 4. Councillor Crews had attended the Working Group and Heritage Day 5. Councillor Proud had attended the Working Group 6. Councillor Millar had attended the Working Group, sessions at the Community Garden and Heritage Day 7. Councillor Sambrook had attended the preliminary Town and Parish Council meeting, discussions on the changes to the credit union; and Peace in Our Time. Also, the Working Group and sessions at the Community Garden
<p>19/114</p>	<p>GOVERNANCE</p> <p>MONTHLY FINANCIAL STATEMENTS JUNE 2018</p> <ol style="list-style-type: none"> 1. It was resolved to confirm expenditure and note income in the Cash Books. 2. It was resolved to approve the bank reconciliation statements as at 31 August 2018. 3. It was resolved to approve the budgetary control report and earmarked reserves report. 4. It was noted that the internal checks had been carried out by Councillor Mallon with no queries raised

19/115	<p>PARISH COUNCIL MEETINGS It was resolved to suspend meetings for August until further notice</p>
19/116	<p>DONATION REQUEST It was agreed to inform Durham & Wearside Crohn's & Colitis UK that the Parish Council would consider a donation request once the Newcastle & Northumberland branch was established and support to parishioners could be assessed</p>
19/117	<p>PARISH COUNCIL POLICIES The Safeguarding Policy and the Social Media Policy were adopted by the Parish Council</p>
19/118	<p>BUSINESS PLAN The Business Plan was adopted by the Parish Council</p>
19/119	<p>WORKING GROUP OF 18 SEPTEMBER 2018 It was agreed to buy bulbs and hire a turf cutter at a cost not exceeding £500. Planting was agreed to take place at the quadrants at the Robin roundabout and at Beaumont Court entrance. The Clerk was asked to contact NCC regarding weeding of the islands at the roundabout. Certificates should be provided to those children who participate The event would replace the skip day of 20 October 2018</p>
19/120	<p>PLANNING & TRANSPORT PLANNING APPLICATIONS FOR CONSIDERATION 18/00964/FUL Change of use of land to accommodate 150 holiday lodges etc at Longhirst Golf Club The application is due to be considered by the Strategic Planning Committee on Tuesday 2 October 2018, and it was agreed that Councillor Williams would speak at the meeting, with either Councillor Millar or Sambrook as reserve It was agreed that Councillors Proud and Millar would attend the site visit on Monday 1 October 2018</p>
19/121	<p>ENVIRONMENT COMMUNITY GARDEN PROJECT The following was agreed</p> <ul style="list-style-type: none"> • Retrospective approval of £3,271 for pin kerbs and additional block paving • The need for a litter bin to be reviewed next year • A time capsule to be purchased at a cost not exceeding £40. Content to be arranged by the Clerks and Chairman • Maintenance to be reviewed next year, volunteers to undertake the weeding work in the interim

19/122	SKIP DAYS The 6 October 2018 was agreed, the 20 October 2018 was switched to bulb planting. Agreement on days for 2019 was deferred
19/123	CHAPEL GARDEN It was agreed to increase the budget by £700
19/124	VILLAGE PLANTERS It was agreed to switch the contract for planter refurbishment to NCC's Horticultural Skills Unit at Hepscoot Park, at £20 per planter
19/125	COMMUNICATIONS NEWSLETTER The Christmas edition timetable was agreed
19/126	PEGSWOOD FAYRE DAY It was agreed that the Parish Council would be sole organiser of the event in future years, and a Working Group would be set up
19/127	URGENT BUSINESS None
19/128	NEXT MEETING It was agreed that the next meeting be held on 29 October 2018 at 6.00pm

Date: 04/09/2018

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Cashbook 1

User: KC

UNITY TRUST Current Account

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		132,098.47					132,098.47	
INC18/009	Banked: 13/08/2018	1,500.00						
INC18/009	Northumberland CC	1,500.00			1821	808	1,500.00	Garden grant
					318		1,500.00	Garden grant
					6001	808	-1,500.00	Garden grant
Total Receipts for Month		1,500.00	0.00	0.00			1,500.00	
Cashbook Totals		<u>133,598.47</u>	<u>0.00</u>	<u>0.00</u>			<u>133,598.47</u>	

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Time: 09:47		Cashbook 1				User: KC			
		UNITY TRUST Current Account				For Month No: 5			
Payments for Month 5					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
25/04/2018	Fairbairn Marquees	AUDIT CORR	-1,458.80		-243.13	4189	503	-1,215.67	VAT recoup
25/04/2018	Fairbairn Marquees	AUDIT CORR	-243.13			4189	503	-243.13	Vat recoup
25/04/2018	Fairbairn Marquees	AUDIT CORR	1,458.80			4189	503	1,458.80	Audit correction
09/07/2018	Nest Pensions	DD	-0.01			4002	101	-0.01	Bank correction
26/07/2018	Wyevale Garden Centres	603492452	-0.80			4711	301	-0.80	Bank correction
07/08/2018	Henry Dancer Days	302146	100.00			4920	502	100.00	Donation
07/08/2018	All Seasons	DD	652.19			4702	205	415.19	Grounds maintenance August
						4702	201	237.00	Grounds maintenance August
07/08/2018	Groundwork North East	DD	344.42			4100	105	164.04	Rent/Service Chg August
						4170	105	180.38	Rent/Service Chg August
07/08/2018	S Anderson	466162937	26.00			4150	105	26.00	Cleaning August
07/08/2018	The Play Inspection Company	499968370	150.00		25.00	4704	205	125.00	Annual inspection
07/08/2018	ITC Services Ltd	DD	50.52		8.42	4481	108	42.10	Email hosting August
07/08/2018	ITC Services Ltd	DD	63.60		10.60	4481	108	53.00	IT support July
07/08/2018	Welbeck Estates Co Ltd	727041366	125.00			4703	601	125.00	Rent Aug - Nov
07/08/2018	Spotty Dog Signs and Print Ltd	455439322	124.80		20.80	4961	502	104.00	Banners
07/08/2018	Pegswood with Bothal WI	817007127	100.00			4643	502	100.00	refreshments at planting
						318	0	-100.00	refreshments at planting
						6000	502	100.00	refreshments at planting
08/08/2018	Waltons Marquee Hire	329152960	2,238.50		414.75	4189	503	1,578.64	marquee hire
						336	0	-1,578.64	marquee hire
						6000	503	1,578.64	marquee hire
						4189	503	245.11	marquee hire
09/08/2018	Northumberland County Council	648880964	2,610.21		2.05	4000	101	2,440.80	July payroll
						4001	101	157.11	July payroll
						4072	101	10.25	July payroll
09/08/2018	Nest Pensions	DD	228.82			4002	101	127.12	July pensions
						4000	101	101.70	July pensions
13/08/2018	British Telecom Ltd	DD	126.36		21.06	4480	108	105.30	Bill Aug - Oct
13/08/2018	Lloyds bank	DD	3.00			4550	111	3.00	Card fee August
16/08/2018	HMP Northumberland	302147	300.00			4643	502	300.00	Benches
						318	0	-300.00	Benches
						6000	502	300.00	Benches
20/08/2018	Garden Narratives	803414482	40.00			4643	502	40.00	Aplines
						318	0	-40.00	Aplines
						6000	502	40.00	Aplines
20/08/2018	Webrandt.com	979964285	275.99		46.00	4643	502	229.99	Pens
20/08/2018	Webrandt.com	10696154	355.20		59.20	4643	502	296.00	Badges
22/08/2018	Age UK Northumberland	976886702	100.00			4910	401	100.00	Donation
22/08/2018	Glasdon UK Ltd	7511365118	431.82		71.97	4851	301	359.85	Litter bin
28/08/2018	Pegswood Community Woods	856706835	1,246.00			4900	401	1,246.00	Heritage grant
30/08/2018	ABS Business Supplies	635139046	103.53		11.81	4155	111	91.72	Stationery
30/08/2018	MW Designs	139837294	970.00		80.00	4420	108	890.00	Summer newsletter
04/09/2018	Northumberland County Council	53548258	3,135.33		2.05	4000	101	2,899.92	August Payroll
						4001	101	223.11	August Payroll
						4072	101	10.25	August Payroll

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Cashbook 1

User: KC

UNITY TRUST Current Account

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/09/2018	Nest Pensions	DD	271.86			4002	101	151.03	August pension
						4000	101	120.83	August pension
Total Payments for Month			13,929.21	0.00	530.58			13,398.63	
Balance Carried Fwd			119,669.26						
Cashbook Totals			<u>133,598.47</u>	<u>0.00</u>	<u>530.58</u>			<u>133,067.89</u>	

Date: 04/09/2018		Pegswood Parish Council R&P 2018/2019 Current Year				Page: 143	
Time: 09:48		Cashbook 3				User: KC	
		Petty Cash				For Month No: 5	
Receipts for Month 5			Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
Balance Brought Fwd :		77.49					77.49
PC18/005	Banked: 06/08/2018	0.63					
PC18/005	S Lonsdale	0.63			1800	808	0.63 Stamp
Total Receipts for Month		0.63	0.00	0.00			0.63
Cashbook Totals		78.12	0.00	0.00			78.12

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Cashbook 3

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Petty Cash

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
10/08/2018	Maxwells DIY	PC18/005	6.99		1.17	4601	201	5.82	Lock for tap
Total Payments for Month			6.99	0.00	1.17			5.82	
Balance Carried Fwd			71.13						
Cashbook Totals			<u>78.12</u>	<u>0.00</u>	<u>1.17</u>			<u>71.13</u>	