

<h2 style="margin: 0;">Parish Council Meeting held on Monday 25 September 2017 at 6.00pm</h2>

Public Session

The Chairman presented the winners of the Garden and Growing Competition with their vouchers and certificates: 1st place to Gwen Kerr and given the Peter Basnett Rose Bowl for the year; 2nd place to Pegswood Welfare; 3rd place was David Turner (who was not in attendance and the Assistant Clerk would arrange collection).

Minutes

Present	Councillor Paul Williams (Chair) Councillor Pauline Proud Councillor Mark Rochester Councillor Yvonne Mallon Councillor David Woodard Councillor Alan Sambrook Clerk: Kevin Cassie Asst Parish Clerk: Susan Lonsdale
18/124	APOLOGIES FOR ABSENCE Councillors Willcox and Dick gave apologies for absence due to work commitments.
18/125	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION None in addition to those already declared.
18/126	POLICE REPORT PCSOs Beavers and Wendt attended providing an update on incidents during August which included: <ul style="list-style-type: none"> • Household burglary • Damage to property • Exposure (ascertained to be health related incident) • Damage to motor vehicle • Shoplifting (perpetrator arrested) It was pleasing to note there had been no reports of anti-social behaviour.
18/127	MINUTES OF LAST MEETING The minutes of 21 August 2017 were approved as a true record.
18/128	CLERK'S REPORT <ol style="list-style-type: none"> 1. Councillors were informed of training courses available through NALC but had no requests at this time. 2. The new superfast broadband scheme across the County was noted. 3. The preferred routes for the dualling of the A1 north of Morpeth was noted. 4. It was noted that contingencies for 'Operation London Bridge' would not now be required as Pegswood Station would not be part of the formal ceremony for security reasons. 5. The monthly issues log was received. Councillor Sambrook had observed that the fly-tipping had been cleared into a trailer nearby

	<p>the site. The Clerk updated on action taken by the PROW Officer for issues raised on last month's log; barbed wire removed from stile and restricted access to stage 2 of the community Park confirmed so as to prevent horses entering.</p>
18/129	<p>RESIGNATION OF PARISH COUNCILLOR It was noted that Tim Oakley had put forward his resignation as Parish Councillor due to work commitments. The casual vacancy had been advertised for the requisite time and no call for a by-election made. It would now be advertised for co-option.</p>
18/130	<p>MEMBERS REPORTS</p> <ol style="list-style-type: none"> 1. Chairman would be arranging to meet with Bishop Mark Tanner as an official welcome to the village. <p>6.30pm member of the public attended the meeting</p> <ol style="list-style-type: none"> 2. County Councillor Towns proposed that NCC Environmental Health Officer, Liam Howley attend a Parish meeting to explain the process of reporting matters relating to environmental health. It was agreed the Assistant Clerk would contact the officer to make arrangements. He had spoken with the planning department regarding Barratts application and had been informed they were concerned with the density and were in discussion with the developer. They had not however, found the limit of 61 stated within the MNP and Councillor Woodard advised that this was in a supporting document covering that particular land space, then incorporated into the village total for the MNP. He had also received complaints regarding the new street lighting and redundant posts, one having fallen but was still 'live' (which was promptly dealt with). A full health and safety review would be carried out and progressing full replacement of old lighting. 3. Councillor Sambrook had attended the Community Liaison Group, Village Show, heritage event and NALC meeting. 4. Councillor Proud had attended the Community Liaison group and Village Show. 5. Councillor Woodard had attended NALC and Community Liaison Group meetings. 6. Councillor Mallon had attended the Hub Fun Day, Village Show and Heritage Event in addition to carrying out inspections on JOAA. <p>At this point the Chair invited the member of public to speak. They raised the matter of progress on clearing the footpaths around the Portland Estate and the Chair advised that the issue had been raised with the landowner – Karbon Homes and, would also be reported to NCC for their particular area. The resident also advised of a fence adjacent to his property being recently vandalised and was informed to report this to the police. The resident thanked the Council for hearing his concerns and left the meeting.</p>
18/131	<p>GOVERNANCE MONTHLY FINANCIAL STATEMENTS AUGUST 2017</p> <ol style="list-style-type: none"> 1. It was resolved to confirm expenditure and note income in the Cash

	<p>Books.</p> <ol style="list-style-type: none"> 2. It was resolved to approve the bank reconciliation statements as at 31 Aug 2017. 3. It was resolved to approve budgetary control report and earmarked reserves report. It was asked if the figure in reserves was that held in the bank. 4. It was noted that internal checks for July had been carried out by Cllr Sambrook (in place of Cllr Dick due to work commitments) with no issues raised. It was agreed that Councillor Williams would undertake the internal checks for August 2017. <p>Councillor Rochester enquired as to whether a full planning day would be required before the end of the calendar year. The Chair considered that the template from the last planning session could be used and, in conjunction with matters under consideration at the Working Group on 3 October, a plan could be drawn together. It would be decided at the working group whether a further planning session would be needed.</p> <p>It was requested that Councillors be given an internal training session on Finance and the Clerks would arrange this.</p>
<p>18/132</p>	<p>AUTHORISED SIGNATORIES</p> <p>It was resolved to add the Chair (Cllr Williams), Clerk (K Cassie) and Assistant Clerk (S Lonsdale) as signatories and authorisers for internet banking. Councillors Rochester, Sambrook, Proud, Woodard and Dick would remain as signatories and given ‘view only’ access for internet banking.</p>
<p>18/133</p>	<p>AMENDMENTS TO FINANCIAL REGULATIONS</p> <p>The Clerk put forward the proposed amendment to section 5 of the regulations which related to the change to online banking and signatories. It was resolved to accept the proposed changes adding a further sentence that each Councillor should carry out at least one internal check during the financial year but must not do consecutive months.</p>
<p>18/134</p>	<p>PLANNING & TRANSPORT</p> <p>PLANNING APPLICATION CONSULTATIONS</p> <p>17/03026/ADE retrospective advertising consent for two non-illuminated direction signs at The Veterinary Centre, Whorral Bank. The Parish Council had no observations on the proposal other than to express disappointment that this was a retrospective application.</p>
<p>18/135</p>	<p>PLANNING APPLICATION DECISIONS</p> <p>17/01859/CCD extension to training facility at Pegswood Community Fire Station had been granted permission.</p> <p>17/01124/FUL retrospective installation of two floodlights at Sanders Plant had been granted permission.</p>
<p>18/136</p>	<p>LOCAL TRANSPORT PROGRAMME 2018 – 19</p> <p>It was noted that the Parish Council had submitted its 3 priorities for LTP</p>

<p>18/137</p>	<p>schemes next year and the County Council had advised that they would not fund the purchase of speed cameras. The Clerk had received an update of requests made by the public in the last year.</p> <p>POTENTIAL ROAD RESURFACING SCHEMES County Councillor Towns had provided plans to improve road and footpath surfaces in three areas of the village and the Parish Council fully supported the proposals. On confirmation of funding for the scheme by County it was agreed that the Parish Council would publicise and explain the works being carried out.</p>
<p>18/138</p>	<p>ENVIRONMENT JULIET OAKLEY ACTIVITY AREA ANNUAL RoSPA REPORT The Clerk provided a paper detailing alternative contractors for the annual inspection following failure by the current supplier to provide their risk scoring criteria. It was resolved to allocate a new contract to Play Inspector Company who could provide a more constructive report at an additional cost of £9.50 pa.</p>
<p>18/139</p> <p>18/140</p>	<p>COMMUNICATIONS NEWSLETTER DELIVERY A number of residents from various locations in the village had reported they had not received the Fayre Day Newsletter and the delivery agent was unable to provide any assurance. It was resolved that Councillors would deliver the Christmas issue w/c 4 December. The Assistant Clerk advised that the copy deadline for articles would be 7 November.</p> <p>COMMUNITY LIAISON GROUP The notes from the meeting of the group on 12 September were received and the Assistant Clerk advised that the 'village calendar' had been created. There were some technical issues to resolve for group members to access the online facility meanwhile a hard copy was available. The group had decided to meet annually in September and correspond via email should they need support for a particular event.</p>
<p>18/141</p>	<p>URGENT BUSINESS BULB PLANTING The date had been re-arranged to Saturday 21 October in order that the Beavers could attend.</p>
<p>18/142</p>	<p>NALC AGM Councillor Woodard advised this would be held at The Hub Saturday 7 October</p>
<p>18/143</p>	<p>CAB OPENING TIMES The revised opening times for CABs across Northumberland was noted and published on the website plus displayed on the Parish noticeboards.</p>
<p>18/142</p>	<p>NEXT MEETING It was agreed that the next meeting be held on 30 October 2017 at 6.00pm.</p>

Minutes Approved by: _____

Date: _____

Date: 04/09/2017	Pegswood Parish Council R&P 2016/2017						Page: 143
Time: 11:37	Cashbook 1						User: KC
	UNITY TRUST Current Account						For Month No: 5
Receipts for Month 5			Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>
							<u>Transaction Detail</u>
	Balance Brought Fwd :	141,381.90					141,381.90
INC 17/009	Banked: 21/08/2017	30.00					
INC 17/009	Groundwork NE		30.00		1800	808	30.00 Refund of room hire fees
Total Receipts for Month		30.00	0.00	0.00			30.00
Cashbook Totals		141,411.90	0.00	0.00			141,411.90

Date: 04/09/2017		Pegswood Parish Council R&P 2016/2017				Page: 144				
Time: 11:37		Cashbook 1				User: KC				
		UNITY TRUST Current Account				For Month No: 5				
Payments for Month 5			Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail	
02/08/2017	Groundwork North East	DD	359.42			4100	105	164.04	Rent/Service/Hire	
						4170	105	180.38	Rent/Service/Hire	
						4190	105	15.00	Rent/Service/Hire	
02/08/2017	All Seasons	DD	605.83			4702	205	375.00	Grounds Maintenance July	
						4702	201	230.83	Grounds Maintenance July	
02/08/2017	Bad Apples NE	302113	125.00			4189	503	125.00	Fayre day balance	
02/08/2017	Fairbairn Marquees	302114	1,458.80			4189	503	1,458.80	marquee hire	
02/08/2017	Groundwork North East	302115	40.00			4170	105	40.00	carpet contribution	
02/08/2017	Total Business Group	302116	127.09		21.18	4160	111	105.91	Copier costs May-June	
03/08/2017	S Anderson	302118	26.00			4150	105	26.00	Office cleaning July	
09/08/2017	Northumberland County Council	DD	2,436.08			2.05	4000	101	2,283.25	July Payroll
						4001	101	140.53	July Payroll	
						4702	101	10.25	July Payroll	
09/08/2017	Nest Pensions	DD	214.06			4000	101	95.14	July Pensions	
						4002	101	118.92	July Pensions	
09/08/2017	Carrs Billington	DD	13.01		2.17	4189	503	10.84	Barrier rope	
09/08/2017	Lloyds Bank	DD	3.00			4550	111	3.00	Card fee August	
09/08/2017	Clearchannel UK Ltd	302119	105.49		17.58	4820	301	87.91	Bus shelter repair	
09/08/2017	Welbeck Estates Co Ltd	302120	125.00			4703	601	125.00	Allotment rents Aug-Nov	
09/08/2017	Fresh-air Fitness	302121	1,117.92		186.32	4851	205	250.00	Equipment repairs	
						4708	205	681.60	Equipment repairs	
09/08/2017	Carrs Billington	DD	-0.01			4189	503	-0.01	Correction to payment	
14/08/2017	St John Ambulance	302122	110.40		18.40	4189	503	92.00	Fayre attendance	
14/08/2017	British Telecom Ltd	DD	105.60		17.60	4480	108	88.00	Business bill Aug-Oct	
15/08/2017	Morpeth Pipe Band	302123	450.00			4189	503	450.00	Fayre attendance	
29/08/2017	Pegswood with Bothal WI	302124	92.00			4910	401	92.00	Donation to Kindness Day	
04/09/2017	RBS Software Solutions	302125	432.00		72.00	4445	111	360.00	Software support	
04/09/2017	Azure Charitable Enterprises	302126	423.18			4420	108	423.18	August newsletter	
Total Payments for Month			8,369.87	0.00	337.30			8,032.57		
Balance Carried Fwd			133,042.03							
Cashbook Totals			141,411.90	0.00	337.30			141,074.60		

Date: 04/09/2017

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Cashbook 3

User: KC

Petty Cash

For Month No: 5

Receipts for Month 5			Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		56.73					56.73	
Banked:		0.00						
			0.00					0.00
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>56.73</u>	<u>0.00</u>	<u>0.00</u>			<u>56.73</u>	

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Cashbook 3

User: KC

Petty Cash

For Month No: 5

Payments for Month 5			Nominal Ledger Analysis						
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			56.73						
Cashbook Totals			<u>56.73</u>	<u>0.00</u>	<u>0.00</u>			<u>56.73</u>	