

**Parish Council Meeting held on
Monday 26 June 2017 at 6.00pm**

Public Session

Ten members of the public were in attendance at 6pm, all of which were in regard to the planning application by Barratts for 125 houses on land north east of Hebron Avenue, publicly notified by NCC on Saturday 24 June. Councillor Williams advised that this matter was on the agenda for the Planning Committee on Saturday 1 July at 10am and this meeting would be open to the public. Not all of those present this evening could attend that meeting and asked if another meeting could be arranged so that they could view the plans and discuss their options for comment. Matters of concern included density of build, safety issues on the proposed road access and pedestrian through point to the Country Park plus loss of scenic view and effect on property values. Questions were also asked on the housing strategy in the Morpeth Neighbourhood Plan (MNP), the planning process and criteria for decisions on applications. Councillor Woodard advised of the considerations made during the development of the MNP and the consultations that took place. County Councillor Towns informed that certain planning applications were referred to Area Committee and if that was the case for this application, he would be involved in the decision process and therefore, could not make comment on the matters raised. He did however, suggest that the residents focus on the Parish Council advice on material considerations in planning decision making and make their comments accordingly. One resident asked that the Parish Council consider the impact for each householder and in its deliberations consider the residents viewpoint. The Assistant Clerk was asked to arrange a venue for meeting on 5 July from 6.30pm and would confirm location.

Councillor Oakley attended the meeting at 6.35pm followed by a member of the public who wished to raise concern on the poor state of footpaths around the Portland Estate, with uneven surfaces overgrown with grass and hedges causing difficulty. Councillor Towns advised that he would be meeting with Highways Officer on Friday 30 June to survey paths and roads around the village and determine action to address those of unacceptable standard. As regards the grass cutting the area concerned belonged to Karbon Homes and would be raised at the next walkabout in August.

Minutes

Present	Councillor Paul Williams (Chair) Councillor Pauline Proud Councillor Mark Rochester Councillor Yvonne Mallon Councillor Tim Oakley (in part) Councillor Ian Dick Councillor Simon Willcox Councillor David Woodard Asst Parish Clerk: Susan Lonsdale
18/054	APOLOGIES FOR ABSENCE

	Councillor Sambrook gave apologies for absence due to holiday and the Clerk was also on holiday.
18/055	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION None additional to those standing.
18/056	POLICE REPORT PC Andy Brown and PCSO Moorhead attended and reported the following: <ul style="list-style-type: none"> • Fourteen recorded crimes for May, the majority for shoplifting incidents at the Co-op. • Some anti-social behaviour and noise disorders focussed at a particular area but this was now resolved. No reports received for the Skate Park or JOAA but they were aware of some issues with older age group but these tended to be resolved within the peer groups. Cllr Williams advised of the Fayre Day and the Police would attend with a patrol car.
18/057	MINUTES OF LAST MEETING The minutes of 22 May 2017 were approved as a true record.
18/058	CLERK'S REPORT <ol style="list-style-type: none"> 1. The personal thank you for the safety measures introduced at the Co-op from the organiser of the village petition was noted. 2. It was noted that car parking at the Unuin Depot was becoming increasingly congested and Groundwork had asked anyone using the car park please respect the designated parking bays and park responsibly. 3. It was noted that Planning Enforcement had determined no action could be taken on the advertising signage in Brocksburn Park. But they also carried out enforcement action on advertising on Robin roundabout resulting in a fine for the advertiser. 4. The invitation from SENRUG to attend their AGM on 20 July at Morpeth Town Hall and vacancies on their committee was noted. 5. Northumbrian Water had confirmed their 5 year work programme would end in 2020. If additional work required it would take place between 2020 and 2025. The Noise Report had been received and concluded that the existing site was at an acceptable noise level and, the new operation was expected to reduce the noise level. The Road Survey had also been received and this would be monitored throughout the 5 years. Copies of each report were held in the Parish Office. 6. The monthly issues log was received and the Parish Council acknowledged the following; <ul style="list-style-type: none"> • a request to introduce 20mph limit on the entrance road into Brocksburn Park. Councillor Towns advised that NCC were undertaking a County review to consider introducing this limit as there was evidence that it reduces the incidents of speeding vehicles. It would also be part of the aforementioned Highways survey on 30 June. • a survey of manhole covers on grassed areas owned by Karbon Homes would be carried out by the Parish Council

	<p>and Northumbrian Water</p> <ul style="list-style-type: none"> consideration of additional dog waste bin at Countryside Park would form part of the bin survey.
18/059	<p>MEMBERS REPORTS</p> <ol style="list-style-type: none"> Chairman had attended the meeting with developers on 13 June, liaison meeting with NCC Neighbourhood Services on 14 June, School Youth Council on 16 June and Fayre Day meeting on 24 June. Councillor Towns had attended the first Area Committee meeting under the new administration and advised that all County Councillors would be part of the decision making process for their respective Area Committee. He confirmed that the pothole on Robin Roundabout had been repaired. As mentioned there would be a survey of roads and paths on 30 June and he invited any Councillor to attend and also wanted to encourage the school children to be involved in road safety and design of signage. Cllr Williams would invite Cllr Towns to the next Youth Council meeting to put this forward. Councillor Proud would be re-arranging a meeting with the Club Steward to discuss environmental improvements for the village and any other matters of concern. It was noted that the Club had already taken steps to improve their frontage with plants and seating. Councillor Dick had attended Fayre Day meeting on 24 June. Councillor Rochester had represented the Parish at the official opening of Hub rear garden. Councillor Mallon had attended the meeting on 13 June with developers. Cllr Mallon thanked the Asst Clerk for the assistance, in respect of information within NCC. Councillor Woodard had attended a NALC meeting and informed there were vacancies on this Committee.
18/060	<p>GOVERNANCE</p> <p>MONTHLY FINANCIAL STATEMENTS MAY 2017</p> <ol style="list-style-type: none"> It was resolved to confirm expenditure and note income in the Cash Books. It was resolved to approve the bank reconciliation statements as at 31 May 2017. It was resolved to approve budgetary control report and earmarked reserves report. It was noted that internal checks for April had been carried out by Cllr Williams with no issues raised. It was agreed that Councillor Woodard would undertake the internal checks for May 2017.
18/061	<p>PLANNING & TRANSPORT</p> <p>PLANNING APPLICATION CONSIDERATIONS</p> <p>There were no observations on application 17/01859/CCD regarding extension to Fire Station Training Facility.</p>

<p>18/062</p>	<p>Application 17/02167/FUL would be moved for consideration by the Planning Committee on 1 July.</p> <p>LONGHIRST GOLF CLUB PROPOSALS The notes of the meeting with the developer on 13 June were received. It was not known what next steps the developer would take.</p>
<p>18/063</p> <p>18/064</p> <p>18/065</p> <p>18/066</p>	<p>ENVIRONMENT The minutes of the Working Group of 14 June 2017 were received and the Parish Council resolved to agree the following actions:</p> <ul style="list-style-type: none"> • Acceptance of the NCC timetable for road sweeping and weed spraying and that road sweeping would be carried out throughout the village where possible. NCC would address the weeds along Front Street where the Fayre Day parade would take place. Both NCC and local contractor would be used for spot weed spraying. • A working group would identify locations for planting trees (donated under the Woodland Trust Scheme) once NCC had confirmed ownership of land as they no objection to the scheme. They did ask however, that we ensure a 10ft gap between trees to enable grass cutting. • The Clerk would organise a meeting with Highways in order to discuss issues with grit bins and other Highways matters. Meanwhile a survey of the grit bins would be carried out for those damaged and photographs sent to Parish Office. • NEAT were addressing the knotweed issue near the Railway Bridge. • NCC would review dog bins siting and advise of those underused and where they could be re-located. They would tackle the concern of dog waste dumping along the cycle path. <p>SKATE PARK The Parish Council ratified 3 additional grass cuts around the Skate Park during June to August as advised by the Grounds Maintenance Contractor and this would be billed according to the contractual daily rate. It was noted that additional strimming had taken place at the Lonnen at the contracted rate.</p> <p>BOWLING GREEN It was noted that the Grounds Maintenance contractor had advised of an increased level of dog waste in the Bowling Green area.</p> <p>VILLAGE CENTRE GARDEN PROJECT The chart summary of responses to the consultation was noted and acknowledged that the majority were in favour of the project. A response was awaited from the local developer – Beattie Homes – regarding their involvement and associated costings. The Clerks were still investigating funding streams for grant support.</p>

<p>18/067</p>	<p>BULB PLANTING Councillors noted that this would take place on 14 October and a Working group would identify the location(s).</p>
<p>18/068</p>	<p>THE GREEN DOG WALKERS CAMPAIGN This was a new initiative by NCC focussing on the issues of dog fouling together with dog control and public safety. The Parish Council agreed to sign up to the scheme and promote it.</p>
<p>18/069</p>	<p>JOAA INSPECTIONS Councillor Mallon would carry out weekly inspections and would seek assistance from other Councillors to cover in her absence.</p>
<p>18/070</p>	<p>COMMUNICATIONS NEWSLETTER It was noted that the Summer Newsletter had been delivered w/c 12 June and that the fossil article had attracted some interest via email and social media. Cllr Williams thanked Cllr Proud for the excellent Summer Newsletter which had received very positive reactions. The next issue would be a shorter one in August focussing on the Fayre Day event.</p>
<p>18/071</p>	<p>FAYRE DAY All matters were on schedule and materials prepared to promote the event. A mapping out of the marquees and activities would be carried out on the field pre-event. Cllr Dick would enquire with the Fire Station for ramps for the side road access/egress for cars.</p>
<p>18/072</p>	<p>URGENT BUSINESS WEED ISSUE Councillor Willcox advised of weed issue on paths and roadsides in the Brocksburn Park estate. The Asst Clerk was asked to request spot spraying in this area.</p>
<p>18/073</p>	<p>PARKING AT CO-OP It had been noted that some drivers were parking in front of the safety railings and entrance into car park.</p>
<p>18/074</p>	<p>LITTER ISSUE It was reported that the footpath alongside the Co-op was often strewn with rubbish and the trees were overhanging. The Asst Clerk was asked to instruct the Grounds Maintenance contractor to cut back the foliage. As regards the litter issue this would be raised with the Co-op.</p>
<p>18/075</p>	<p>NEXT MEETING It was agreed that the next meeting be held on 31 July 2017 at 6.00pm.</p>

Minutes Approved by: _____

Date: _____

Date: 14/06/2017

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Cashbook 1

User: KC

UNITY TRUST Current Account

For Month No: 2

Receipts for Month 2

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		156,411.85					156,411.85	
INC17/004	Banked: 08/05/2017	782.50						
INC17/004	All Seasons	782.50			4702	205	782.50	Reimbursement of overpayment
INC 17/006	Banked: 19/05/2017	645.85						
INC 17/006	HMRC	645.85			105		645.85	VAT refund 2016/2017
Total Receipts for Month		1,428.35	0.00	0.00			1,428.35	
Cashbook Totals		157,840.20	0.00	0.00			157,840.20	

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Cashbook 1

User: KC

UNITY TRUST Current Account

For Month No: 2

Payments for Month 2

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/05/2017	Northumberland County Council	DD	2,436.08		2.05	4000	101	2,283.25	April payroll
						4001	101	140.53	April payroll
						4072	101	10.25	April payroll
03/05/2017	Nest Pensions	DD	214.06			4000	101	95.14	April pensions
						4002	101	118.92	April pensions
09/05/2017	Welbeck Estates Co Ltd	302082	125.00			4703	601	125.00	Rent May-Aug
09/05/2017	Lloyds Bank	DD	3.00			4550	111	3.00	Card Fee
10/05/2017	Piggy Voucher Ltd	302083	40.30			4189	503	40.30	Rosettes
10/05/2017	Total Business Group	302084	45.12		7.52	4160	111	37.60	Copier charges Jan-May
17/05/2017	British Telecom Ltd	DD	105.60		17.60	4440	108	88.00	Business bill Mar-July
17/05/2017	Sanders Plant & Waste	302085	432.00		72.00	4710	201	360.00	Skip hire
17/05/2017	Came and Company	302086	1,455.39			4130	111	101.88	Annual insurance
						4130	205	800.46	Annual insurance
						4130	301	553.05	Annual insurance
17/05/2017	Groundwork North East	302087	25.00			4100	105	25.00	Storage rent May
23/05/2017	Bad Apples NE CIC	302087	125.00			4189	503	125.00	Deposit payment
23/05/2017	All Season	DD	605.83			4702	205	375.00	Grounds maintenance May
						4702	201	230.83	Grounds maintenance May
23/05/2017	Ground Work NE	302087	-25.00			4100	105	-25.00	Storage rent
23/05/2017	Groundwork NE	302089	25.00			4100	105	25.00	Storage rent May
23/05/2017	Groundwork NE	DD	334.42			4100	105	139.04	Rent/service/hire May
						4170	105	180.38	Rent/service/hire May
						4190	105	15.00	Rent/service/hire May
23/05/2017	NALC	302088	418.75			4460	111	418.75	Affiliation fee 2017/18
13/06/2017	All seasons	DD	391.25			4702	205	391.25	Bank error to be repaid
Total Payments for Month			6,756.80	0.00	99.17			6,657.63	
Balance Carried Fwd			151,083.40						
Cashbook Totals			157,840.20	0.00	99.17			157,741.03	

Date: 14/06/2017		Pegswood Parish Council R&P 2016/2017					Page: 113	
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		Petty Cash					For Month No: 2	
Receipts for Month 2			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		15.41					15.41	
Banked:		0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>15.41</u>	<u>0.00</u>	<u>0.00</u>			<u>15.41</u>	

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		Petty Cash					For Month No: 2		
Payments for Month 2			Nominal Ledger Analysis						
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
12/05/2017	Poundland	PETTY CASH	2.00		0.17	4155	111	1.83	Volunteer refreshments
12/05/2017	Iceland	PETTY CASH	1.00			4155	111	1.00	Milk
Total Payments for Month			3.00	0.00	0.17			2.83	
Balance Carried Fwd			12.41						
Cashbook Totals			<u>15.41</u>	<u>0.00</u>	<u>0.17</u>			<u>15.24</u>	